



## **Racine County Finance Department – Purchasing Division**

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Duane McKinney  
Procurement Agent

### **ADDENDUM**

#### **Request for Proposal**

#### **Office Supplies, Products & Related Solutions**

730 Wisconsin Avenue  
Racine, Wisconsin 53403

#### **Bid #RC2025-05**

This Addendum has been prepared by: Duane McKinney  
Racine County Procurement Agent  
Date: Monday, June 2, 2025

This Addendum is issued to address corrections and questions received from vendors requesting clarification from Racine County on the information provided for the above subject Request for Bid:

#### **Questions:**

1. Is there a specific format you are looking for responses to for Attachment B- Questionnaire? Do you want this broken into sections and answered or answers directly below each section? **We would like to see the answers directly below each section.**
2. Attachment A - Pricing — Can you please provide usage quantities for this Market Basket? **Usage quantities are not available**
3. RC2025-05 - Office Supplies, Products & Related Solutions - Page 6, Section D. National Contract and Page 6, Section E. Term — Can you clarify if the \$20 million value is for the first five years of the contract only, or if it spans the full 10 years due to the renewal? **Racine County anticipates spending approximately \$20 Million over the full potential Master Agreement term for Office Supplies, Products & Related Solutions**

**Please sign, date and attach a copy of this addendum to your Proposal.**

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_