

Procurement Department

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Addendum #1

RFP 23-SR-020

ATHLETIC AND PHYSICAL EDUCATION SUPPLIES, EQUIPMENT AND RELATED PRODUCTS

TO: ALL OFFERORS
FROM: Sara Rowe, Procurement Agent
DATE: March 6, 2023

The purpose of this addendum is to provide clarification to all prospective offerors.

1. A copy of the pre-proposal sign-in sheet is attached. Addendum #1, Attachment 1
2. **QUESTION:** Based on the scope of work, I thought that vendors can submit a full catalog of products. However, I'm confused with the Market Basket. Do vendors have to offer all of the listed products in order to respond to his bid?

ANSWER:

Per Page 49, Bullet #2:

"2. Respondent must respond to all items listed in the Respondent Bid Submission Section or mark item "NA"."

Offers should provide their full catalog of products in accordance with the scope of work. Complete Market Basket will be used for evaluation purposes.

3. **QUESTION:** I wanted to see if there was something specific you were looking for that I can make sure we include in this new bid!

ANSWER: Offers should provide their full catalog of products in accordance with the scope of work.

4. **QUESTION:** I wanted to submit a proposal for this RFP. I received an invite from Omnia Partners for it. I have never actually submitted a proposal before. I am not sure what PE supplies or equipment you

are looking for, but I assume since Omnia sent this to me, that you might be looking for some yoga products? Do I submit a wholesale line sheet of what we have? We also have capabilities to do custom products, pricing and bids on that depend on what items and quantity of course. Let me know as I would love the opportunity to work with you on this project.

ANSWER: Offers should provide their full catalog of products in accordance with the scope of work.

5. **DELETE:** Page 24, Tab -8 Contract pricing Page, Bullet C:

C. Offerors are not required to submit pricing for all items on “Attachment “I” Cost Proposal. Items that do not apply to an Offeror shall be marked “N/A”. Additional items may also be listed in the spaces provided for additional items or by submitting additional sheets.

ADD: Page 24, Tab -8 Contract pricing Page, Bullet C:

C. Offerors are not required to submit pricing for all items on “Attachment “H” Cost Proposal. Items that do not apply to an Offeror shall be marked “N/A”. Additional items may also be listed in the spaces provided for additional items or by submitting additional sheets.

6. **DELETE:** Page 37, Services:

Scope of Services. Subject to the terms and conditions of this Agreement, Provider will perform those professional consulting services as set forth and attached hereto as **Exhibit A (SCOPE OF WORK), Exhibit B (Fees), Exhibit C (Schedule), and The Awardee’s Response to RFP #23-SR-016,**

ADD: Page 37, Services:

Scope of Services. Subject to the terms and conditions of this Agreement, Provider will perform those professional consulting services as set forth and attached hereto as **Exhibit A (SCOPE OF WORK), Exhibit B (Fees), Exhibit C (Schedule), and The Awardee’s Response to RFP #23-SR-020,**

I hereby acknowledge receipt of Addendum #1 dated March 7, 2023, to RFP #23-SR-020: ATHLETIC AND PHYSICAL EDUCATION SUPPLIES, EQUIPMENT AND RELATED PRODUCTS

Company

Name (Print or Type)

Authorized Signature

Date

Note: Offeror shall sign and submit Addendum with RFP submission. The same person signing Addendum shall sign the Signature Sheet. Failure to submit the Addendum may deem your offer as non-responsive.

Addendum #1
Attachment A: Pre-Proposal Sign-In Sheet
RFP #23-SR-020

ATHLETIC AND PHYSICAL EDUCATION SUPPLIES, EQUIPMENT AND RELATED PRODUCTS

23-SR-020: Athletic and Physical Education Supplies Equipment and Related Products		
Pre-Proposal Meeting		
February 17, 2023 at 9:00 AM		
Microsoft Teams		
Organization	Contact	Email
Harford County Public Schools	Kilo Mack	kilo.mack@hcps.org
Harford County Public Schools	Sara Rowe	sara.rowe@hcps.org
Harford County Public Schools	Lori Schreck	lori.schreck@hcps.org
Harford County Public Schools	Stacy Phillips	stacy.phillips@hcps.org
Omnia Partners	Christine Dorantes	christine.dorantes@omniapartners.com
Omnia Partners	Amy Smith	amy.smith@omniapartners.com
Omnia Partners	Sonda Sahley	sonda.sahley@omniapartners.com
Gopher Sport	Jesse Stapp	jessestapp@gophersport.com
Gopher Sport	Jonathan Faloon	jonathanfaloon@gophersport.com